

Chisago Lakes ISD #2144

## Health & Safety Committee Meeting Minutes

Tuesday, April 25, 2017

District Office Boardroom

Members present: Kathy Burrill, Jim Gillach, Kim Grove, Tricia Jennissen, Mary Konobeck, Kathy Laqua, Dean Loehlein, Andrea McKinnon, Steve Mikutowski, Heide Miller, Grant Plumley, Diana Pohl, Laura Portz, Val Rogers, Kevin Todd, Jerry Vitalis, and Julie Willeck

Members absent: Ryan Dewey, Dave Ertl, Neil Fletcher, Jim Hahn, Ellen Heath, Bob Meyer, Andy Spies, Dana Stachowski, Shirley Swanson, and LaReine Taurinskas

Guests: Mike Benning and Dean Crockett from Delco

Meeting was called to order at 7:34 a.m. by Steve Mikutowski.

- Review minutes
  - Motion by Jerry Vitalis, seconded by Kathy Burrill and carried unanimously to approve the minutes from the February 28, 2017 Health & Safety Committee Meeting as presented.
- Julie Willeck reviewed the work comp injuries that occurred from February 27 to April 24, 2017
  - There were 14 new injuries (22 at our last meeting).
    - ❖ zero incidents resulting in lost time
    - ❖ 3 employees sought first aid
    - ❖ 13 incidents involving students
    - ❖ zero incidents involving equipment
    - ❖ 2 (14%) sought medical treatment

Injuries are down from the last meeting. Forms need to be turned in on time to Julie. She needs them within 24 hours of the incident. Still report if a student has injured you, but you do not show signs of an injury. Work Comp will contact an employee if there is a back injury.

- Plan Reviews:
  - **AWAIR - A Workplace Accident and Injury Reduction Plan (Revision)**
  - **Bloodborne Management (Revision)**
    - Tricia made changes throughout the plan. Many misspellings in original Resource plan.
  - **Chemical Hygiene (Revision)**
  - **Employee Right-To-Understand (Revision)**
  - **Hazardous Waste (Revision)**
    - We are trying to reduce the amount of hazardous waste we generate.
  - **Methanol Control Policy (Revision)**
- Mike Benning and Dean Crockett from Delco did a demonstration of the Clorox Total 360 Disinfectant Cleaner. Electrostatic technology allows coverage in hard to reach places like the underside and backside of surfaces. The used a black light to show how effective the coverage was.

- Other
  - None
- 2017-2018 meetings dates have not been determined yet. They will be emailed to committee members before the new school years starts.
- Meeting was adjourned at 8:23 a.m.

Submitted by:

Mary Konobeck

Chisago Lakes ISD #2144

## **Health & Safety Committee Meeting Minutes**

Tuesday, October 10, 2017

District Office Boardroom

Members present: Kathy Burrill, Dave Ertl, Kim Grove, Tricia Jennissen, Mary Konobeck, Kathy Laqua, Dean Loehlein, Andrea McKinnon, Steve Mikutowski, Heide Miller, Nate Plattner, Grant Plumley, Diana Pohl, Laura Portz, Val Rogers, Andy Spies, Dana Stachowski, Shirley Swanson, Kevin Todd, Jerry Vitalis, and Julie Willeck

Members absent: Ryan Dewey, Jim Gillach, Ellen Heath, Hayley Lange, Bob Meyer, and LaReine Taurinskas

Guests: Luke Sammon, SFM Worker's Compensation

Meeting was called to order at 7:31 a.m. by Steve Mikutowski.

- Review minutes
  - Motion by Kathy Burrill, seconded by Dave Ertl and carried unanimously to approve the minutes from the April 25, 2017 Health & Safety Committee Meeting as presented.
- Julie Willeck reviewed the work comp injuries that occurred from April 24 to October 9, 2017
  - There were 44 new injuries (14 at our last meeting)
    - ❖ zero incidents resulting in lost time
    - ❖ 8 employees sought first aid
    - ❖ 27 incidents involving students
    - ❖ zero incidents involving equipment
    - ❖ 4 (10%) sought medical treatment

Injuries are up from the last meeting, but 16 are from last school year. First Report of Injury form needs to be complete by the employee, or someone, and turned in as soon as possible to Julie. Do not wait until the Supervisors Report is fill out to turn in the First Report of Injury form. They do not have to be turned in together. The employee needs to go to Fairview in Chisago or Wyoming before going to a chiropractor.

- Plan Reviews:
  - **AWAIR - A Workplace Accident and Injury Reduction Plan (Revision)**
  - **Health & Safety Policy (Review)**
  - **Asbestos Management (Review)**
  - **Latex Allergy in Classroom (Review)**
  - **Lead in Water (Review)**
    - Lead tests were done last year. A few problems were located and changes were made to the plumbing to correct them.
  - **Underground Storage Tank (Review)**
    - Every year Steve Mikutowski reports to the State.
    - The Bus Garage (school district owns the building) had extensive work done due to water leaking into the underground fuel tanks.

- Luke Sammon, SFM Worker's Compensation
  - The district received a check from SFM for a grant from the Winter Slip and Fall Program. The money will be used for walk-off mats at different buildings.
  - More "Walk Like a Penguin" signs are needed
  - Trends –
    - 46% of he claims for the last 3 years are student related. Increase is not just being seen at our district, but at all districts.
    - 15% of the claims are for slips and falls. The average cost per incident is \$22,000.00
    - 46% of the injuries were to paraprofessionals
- Other
  - Lysol spray was used by a staff member at a building and someone had a reaction to it. Please let staff know that they cannot bring cleaning supplies from home. Products must be on file with the district and included in the SDS. If you have questions, contact Steve Mikutowski at (651) 213-2009 or [smikutowski@isd2144.org](mailto:smikutowski@isd2144.org).
- Meeting was adjourned at 7:53 a.m.

Submitted by:

Mary Konobeck